

# CAR PARKING SCHEME OFFER



## LUTONBID

Our Town – Our Future

Luton BID can now offer significantly reduced car parking tariffs for all employees of businesses in the BID area. Having partnered with **The Mall Luton** and **Luton Town Football Club (Power Court)** we can offer two options for parking in the town centre.



The two options are detailed in this document along with the terms and conditions of use

### THE MALL LUTON CAR PARK

The Mall Luton Car Park is central, covered and has the Park Mark Award as well as ANPR (Automatic Number Plate Recognition) camera technology which is used for quick entry and exit. There is 24 hour security and CCTV, along with the ability to pay at all of the electronic parking points in The Mall.

The scheme has 100 parking spaces in The Mall car park, these spaces are available to businesses, seven days a week, from January to the end of November each year for the lifetime of the BID. Businesses are offered a 50% discount for monthly parking fees in The Mall with Local Business Parking Scheme permits

costing £80 a month. (The full cost of parking without a permit per month is £160.)

There are currently no restrictions on the number of permits a business can hold although The Mall reserves the right to review this at any point.

In order to apply for your Local Business Parking Scheme permit please visit the 'Ask Me Point' in The Mall Luton.

PARK IN  
THE MALL LUTON  
CAR PARK FOR  
**£80**  
A MONTH OR **£880**  
FOR 11 MONTHS

#### TERMS AND CONDITIONS FOR THE MALL LOCAL BUSINESS PARKING SCHEME PERMIT

1. This scheme, the discounted Local Business Parking Scheme permits and Proximity Card are only available to businesses located within the BID area.
2. Only businesses in the BID area that are up-to-date with BID levy payments will be eligible for the BID subsidy.
3. This scheme will be available from January to November each year up until November 2019 (excluding December each year). You will need to purchase a Local Business Parking Scheme permit for each parking space you require.
4. **Each Local Business Parking Scheme permit will relate to a specific vehicle registration number.**
5. For each Local Business Parking Scheme permit purchased you will also be issued a Proximity card. The Proximity card will allow you to enter and exit The Mall Car Park barriers in the event that the ANPR (Automatic Number Plate Recognition) system fails. A £10 refundable deposit will be charged prior to the issue of the Proximity Card.
6. Each Local Business Parking Scheme permit is priced at £80 per calendar month, payable in advance. You will be required to give The Mall your vehicle registration number and notify them of any changes.
7. Applications for the Local Business Parking Scheme permits are to be made at the Ask Me Point (The Mall's customer service desk by HMV). You will then be provided with a permit card which you can insert into the payment machines within the Mall car park to pay and activate the permit.
8. The purchase of multiple months parking is allowed.
9. There are no restrictions to the number of Local Business Parking Scheme permits a business may apply for as long as all permits are solely for use by that business. The Mall reserves the right to review this at any point.
10. No part month payments are permitted.
11. A VAT receipt will be issued at the time of purchase if requested.
12. Local Business Parking Scheme permit holders are only allowed to park in the designated areas. Parking is restricted to Level 5 of Market Car Park. All other areas must be left clear for customer parking.
13. A Local Business Parking Scheme permit must be shown in your windscreen at all times
14. No refund of parking fees will be given under any circumstances.
15. Replacement proximity cards will be issued following the payment of a £10 fee.
16. These regulations are in addition to The Mall's standard Car Park Terms & Conditions, a copy of which can be obtained from Mall Management.
17. This scheme will be monitored closely and reviewed periodically and is subject to alteration. Prior notice will be given to any major changes incorporated within the scheme.
18. Failure to comply with the rules and regulations, including not parking in the correct designated area or displaying your permit, may incur a full day charge rate.
19. The Mall reserves the right to withdraw permission to park to any person found not complying with the Terms and Conditions of this concessionary scheme.

# LUTON TOWN FOOTBALL CLUB (POWER COURT)

Luton Town Football Club have recently opened up the Power Court site as a car park on the outside of the town centre and are offering competitive rates of £50 per month and £500 per year to employees of businesses located

in the BID area. 400 spaces are currently available. The open air car park is available to use seven days per week 12 months per year until further notice or until December 2019 (ie the end of this current BID) whichever

is the sooner. There are currently no restrictions on the number of permits a business can have on the site but Luton Town Football Club reserve the right to review this on a case by case basis. See below for terms and conditions.

To apply for parking at Power Court download the application form by visiting the Luton BID website or request the form by emailing [info@lutonbid.org](mailto:info@lutonbid.org) Email your completed form to [rcp@rcpparking.com](mailto:rcp@rcpparking.com)



## TERMS AND CONDITIONS FOR DISCOUNTED PARKING AT POWER COURT

1. This scheme is only available to businesses located within the BID area.
2. Only businesses in the BID area that are up-to-date with BID levy payments will be eligible for the BID subsidy.
3. This scheme will be available from January to December each year up until December 2019 (unless the Power Court withdraws the scheme).
4. You will need to download an application form from [www.lutonbid.org/luton-bid-car-parking-scheme](http://www.lutonbid.org/luton-bid-car-parking-scheme) (or email [info@lutonbid.org](mailto:info@lutonbid.org) to request a form). Complete this form and send the completed form to [rcp@rcpparking.com](mailto:rcp@rcpparking.com)
5. Permits cost £50 per month or £500 per year.
6. Payment for permits can be made in full, either online or by quarterly or monthly Direct Debit payments. Direct Debit payments are collected on the 21st day of the preceding month. Please note that the initial invoice will be for the first part month (if applicable) plus the first full month and will require to be paid by credit/debit card online before permit (and if appropriate a FOB or access card) is issued. You will subsequently be advised, if appropriate, of Direct Debit collection amounts and dates. The permit holder is responsible for ensuring that payment is received by RCP Parking Ltd. Any rejected Direct Debit collection will incur a £25 administration fee.
7. For those customers wishing to pay their invoice online a late payment charge of £25 will apply if payment of your invoice has not been received in full by the 21st of the preceding month. Permits will not be issued until full payment including any late payment charge has been received.
8. The customer is responsible for ensuring a valid parking permit is clearly displayed at ALL times on the front windscreen above the tax disc on the passenger side, so that details are clearly visible from the front of the vehicle.
9. All permits must be valid to date, photocopies are NOT acceptable and the original permit sent to you must be on display. Failure to display a valid permit will result in a parking charge notice.
10. When on the car park the driver and vehicle are additionally subject to the General Car Park Terms & Conditions as displayed.
11. A valid permit allows the permit holder to park only in the car park that the permit was issued for. A permit is not valid for all car parks. Parking in a car park with a permit for a different car park, and not displaying a valid ticket, will result in a parking charge notice.
12. Lost or damaged permits will be replaced at an administration charge of £25+ VAT per permit and the old permit cancelled.
13. A permit cannot be cancelled during the first 90 days. Thereafter you can give written notice of cancellation of your contract parking effective at the end of a calendar month, subject to a minimum of 30 days such notice. Unless proper notice of cancellation has been received, we will send you an invoice approximately one month before the start of the next quarter. Your contract parking will automatically renew and you will be liable to pay the invoice for the entire quarter subject to your right to cancel as detailed above. You must notify us in writing at least 30 days before the start of the next quarter if you do not want your contract parking to automatically renew.
14. When contract parking is cancelled, permits must be returned to: RCP Parking Ltd, 15 The Close, Norwich, NR1 4DZ
15. If the car park for which the permit is valid closes for any reason and RCP Parking Ltd are unable to offer, or the customer chooses not to accept, any alternative car park, RCP Parking Ltd may cancel the contract. In such circumstances RCP Parking Ltd will endeavour to give the customer one month's notice (or such longer or shorter notice as it is reasonably able to provide).
16. A refundable deposit may apply to access cards / FOBs. This deposit will be refunded once the access card / FOB has been returned in full working order.
17. Access cards and FOBs should be returned to: RCP Parking Ltd, 15 The Close, Norwich, NR1 4DZ
18. For Damaged access cards or FOBs the deposit will no longer be refunded. A new refundable deposit will apply for the replacement.
19. A valid permit does not provide a reserved space.
20. Duplicate permits are charged at £25+ VAT each.
21. A duplicate permit does not entitle the customer to a second space. It is only issued to enable customers to park an alternative vehicle in the car park.
22. Changes to car details must be notified in writing to RCP Parking Ltd.
23. Any alteration to the permit will render it invalid, and will result in a parking charge notice and may lead to RCP Parking Ltd taking action against the vehicle owner for fraud.
24. The parking of vehicles more than 2.00 metres high, 1.83 metres wide or 4.8 metres long requires the prior consent of RCP Parking Ltd.
25. Breach of RCP Parking Ltd Terms and Conditions of Contract Parking may result in one or more of the following actions being taken by RCP Parking Ltd:
  - Issue of a warning detailing the nature of the breach
  - Issue of a parking charge notice
  - Withdrawal of parking facilities
  - Legal action to recover outstanding monies plus costs and interest



## Our town – Our future

For more details on all these projects contact us  
**01582 510 657 | [info@lutonbid.org](mailto:info@lutonbid.org) | [www.lutonbid.org](http://www.lutonbid.org)**



LutonBID